



भाकअनुप – राष्ट्रीय कृषि उच्चतर प्रसंस्करण संस्थान
ICAR-NATIONAL INSTITUTE OF SECONDARY AGRICULTURE
नामकुम, रांची - ८३४ ०१०
NAMKUM, RANCHI – 834 010

F.No. NISA/Admin.I/Rectt. /IIT/26/135

Dated: 19.06.2026

To,

All Directors/ Project Directors,
ICAR Research Institutes/ NRCs/ ATARIs

Sub.: Filling up of Technical post through Inter-Institutional transfer at ICAR-NISA, Ranchi and its KVK, Khunti on permanent absorption basis-reg.

Sir/Madam,

The Director, ICAR-National Institute of Secondary Agriculture (NISA), Ranchi is pleased to fill up the vacant post of Technical Cadre of ICAR-NISA, Ranchi and its KVK, Khunti on Inter-Institutional transfer basis from eligible candidates working in ICAR Headquarter and Institutes, the post breakup category wise along with eligibility criteria is as follows:

Sl. No.	Vacant Post	Place of posting	No. of posts	Functional Group
1.	Technician (T-1) (Level-03)	ICAR-NISA, Ranchi	02 (ST-02)	Field Farm Technician
			05 (UR-03, ST-01, SC-01)	Lab Technician
			01 (UR-01)	Workshop & Engg.
		KVK, Khunti	02 (UR-02)	Workshop & Engg. (Tractor Driver)
2.	Technical Assistant (T-3) (Level-05)	ICAR-NISA, Ranchi	08 (UR-05 (including 01-Workshop & Engg.[Electrical], 01- Workshop & Engg.[Civil], 01-Lib. Doc. and 01-Hindi Translator), OBC-01, SC-01, ST-01)	Lab Technician (including Workshop & Engg.[Electrical & Civil], Lib. Documentation, Hindi Translator)
3.	Sr. Technical Assistant (T-4) (Level-06)	KVK, Khunti	01 (SC-01)	Field Farm Technician
			02 (UR-01, ST-01)	Lab Technician (including Programme Assistant)

Candidates selected against the advertised posts for ICAR-NISA, Ranchi and its KVK, as indicated above, may be posted either at ICAR-NISA, Ranchi or at its KVK, depending upon the administrative and functional requirements of the Institute. The terms and conditions governing inter-institutional transfer shall be regulated in accordance with the provisions contained in the Council's letter No. TS-19(01)/2002-Estt.IV dated 19.03.2020, as amended from time to time.

It is requested that the vacancy may be circulated amongst the eligible and desirous candidates, if any, working at your institute/ establishment. The application of any such candidates who are medically fit and who can be relieved immediately in the event of their selection may please be forwarded in the enclosed proforma to the undersigned, so as to reach this office within 30 days of the issue of this circular.

Eligibility: The employee should have **completed five years of service (including two years of probation period)**, before applying for transfer, shall continue except for applicants seeking transfer on medical/ working spouse ground necessary certificate should be enclosed as per Council's letter dated 19.03.2020. **The crucial date of eligibility is 01.01.2026.**

The following documents may kindly be enclosed while forwarding the application:

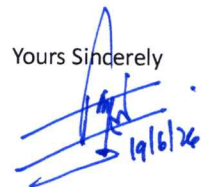
1. Duly filled application proforma through proper channel.
2. Initial appointment letter for the post of Technician (T-1)/ Technical assistant (T-3)/ Senior Technical Assistant (T-4) issued by their respective Institute.
3. Attested copies of APAR for the last 05 years.
4. Vigilance Clearance Certificate & Integrity Certificate.
5. A certificate to the effect that No disciplinary case is pending or being contemplated against the candidates during last 10 years.
6. Any other relevant document.

Number of post mentioned are tentative which may increase or decrease.

The application should be addressed to the Director, ICAR-NISA, Namkum, Ranchi-834010 and email at director.icar.nisa@gmail.com.

Incomplete applications or those received after prescribed due date will not be considered. Condition of services will be governed by ICAR Letter *vide* No.19(01)/2002-Estt.IV dated 26.08.2016 and F.No.33-8/2016-Estt.I dated 15.09.2016 and other rules and guidelines issued by ICAR from time to time. The Competent Authority at ICAR-NISA, Ranchi, however reserves the right to accept / reject the applications without assigning reason thereof.

Yours Sincerely



(Vipul Raj)

Administrative Officer

Encl.: Proforma

PROFORMA

Application for applying to the post of

1. Name of the Candidate :
2. Name of the ICAR Institute where
candidate is working at present :
3. Date of Birth and Age :
4. Educational and other Qualification :
5. Date of appointment to the Present Post :
6. Sex (M/F) :
7. Marital Status :
8. Category ST/SC/OBC/UR (scan copy of
certificate to be attached :
9. Address for Correspondence :
.....
10. Mobile No. :
11. E-mail Address :
12. Service Particulars:

Sl. No.	Post held (Functional Group)	Basic Pay & Pay Level	Period		Nature of duties
			From	To	

13. Date of confirmation / post held substantively :
14. Any other information / particulars relevant
to the service of the employee :

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DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that I have carefully read and understood the instructions and particulars of this application and that all entries in this form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected at any time before or after the selection, action may be taken against me and I shall be bound by the decision of the employer.

Signature of the Candidate

Date:

Name:

Place:

Designation:

CERTIFICATE TO BE FURNISHED BY THE HEAD OF OFFICE

Certified that the information furnished by the aforesaid applicant has been verified from the Office/ Service records and found correct. The Officer will be relieved from this establishment shortly after the receipt of intimation about his / her selection for joining at ICAR-NISA, Ranchi against the relevant post.

Signature with stamp of the Head of Office