



भाकृअनुप – राष्ट्रीय कृषि उच्चतर प्रसंस्करण संस्थान
ICAR-NATIONAL INSTITUTE OF SECONDARY AGRICULTURE
नामकुम, रांची - ८३४ ०१०
NAMKUM, RANCHI – 834 010



F.No. NISA/Admin.I/Rectt. /IIT/25/ S 22

Dated: 17.12.2025

To,

All Directors/ Project Directors,
 ICAR Research Institutes/ NRCs/ ATARIs

Sub.: Filling up of Technical post through Inter-Institutional transfer at ICAR-NISA, Ranchi and its KVK, Khunti on permanent absorption basis-reg.

Sir,

The Director, ICAR-National Institute of Secondary Agriculture (NISA), Ranchi is inviting applications of eligible candidates for filling up following post of Technical Personnel on Inter-Institutional transfer basis.

The details of post and eligibility criteria are as follows:

Sl. No.	Vacant Post	Functional Group	No. of posts	Place of posting	Essential Requirement & Eligibility
1.	Technician (T-1)	Field Farm Technician	02 (ST-02)	ICAR-NISA, Ranchi	Technical personnel who are appointed at entry level post of Technician (T-1) under Cat.I with at least 05 years of service (including two years of probation period on initial appointment) on regular basis in pay level - 03 in any ICAR Units.
		Lab Technician	04 (UR-02, ST-01, SC-01)		
		Workshop & Engg.	01 (UR-01)		
		Workshop & Engg. (Tractor Driver)	02 (UR-02)	KVK, Khunti	Technical personnel who are appointed at entry level post of Technician (T-1) under Cat.I with at least 05 years of service (including two years of probation period on initial appointment) on regular basis in pay level - 03 in any ICAR KVK.
2.	Technical Assistant (T-3)	Lab Technician (including IT, Lib. Documentation, Hindi Translator)	08 (UR-05 (including 01-IT, 01-Lib. Doc. and 01-Hindi Translator), OBC-01, SC-01, ST-01)	ICAR-NISA, Ranchi	Technical personnel who are appointed at entry level post of Technical Assistant (T-3) under Cat.II with at least 05 years of service (including two years of probation period on initial appointment) on regular basis in pay level - 05 in any ICAR Units.
3.	Sr. Technical Assistant (T-4)	Field Farm Technician	01 (SC-01)	KVK, Khunti	Technical personnel who are appointed at entry level post of Senior Technical Assistant (T-4) under Cat.II with at least 05 years of service (including two years of probation period on initial appointment) on regular basis in pay level - 06 in any ICAR KVK.
		Lab Technician (including Computer)	02 (UR-01, ST-01)		

Candidates will be selected for NISA, Ranchi and its KVK as mentioned above but can be posted at ICAR-NISA, Ranchi or is KVK as per the requirement of the Institute. The terms and conditions for inter-Institutional transfer will be governed as laid down in the Council's letter vide TS-19(01)2002-Est.IV, dated 19.03.2020.

[Signature]
 17.12.25

It is requested that the vacancy may be circulated amongst the eligible and desirous candidates, if any, working at your institute/ establishment. The application of any such candidates who are medically fit and who can be relieved immediately in the event of their selection may please be forwarded in the enclosed proforma to the undersigned, so as to reach this office **within 30 days** of the issue of this circular.

Candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahul and Spiti district and Pangi sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Island and Lakshadweep can submit their application **within 45 days** of issue of this circular.

Eligibility:

- Officials who were appointed at the entry level post of Technician / T-1 (Cat.I) & Technical Assistant / T-3 (Cat.II) at any ICAR Institute and Senior Technical Assistant / T-4 (Cat.II) at any ICAR-KVK.
- The employee should have completed five years of service after their initial appointment on the date of notification of calling of applications, except in case where request is on medical/ working spouse ground necessary certificate should be enclosed as per Council's letter dated 19.03.2020.

The following documents may kindly be enclosed while forwarding the application:

1. Duly filled application proforma through proper channel.
2. Initial appointment letter for the post of Technician (T-1)/ Technical assistant (T-3)/ Senior Technical Assistant (T-4) issued by their respective Institute.
3. Attested copies of APAR for the last 05 years.
4. Vigilance Clearance Certificate & Integrity Certificate.
5. A certificate to the effect that No disciplinary case is pending or being contemplated against the candidates during last 10 years.
6. Any other relevant document.

Number of post mentioned are tentative which may increase or decrease.

The application should be addressed to the Director, ICAR-NISA, Namkum, Ranchi-834010 and email at director.icar.nisa@gmail.com.

Incomplete applications or those received after prescribed due date will not be considered. Condition of services will be governed by ICAR Letter vide No.19(01)/2002-Estt.IV dated 26.08.2016 and F.No.13-8/2016-Estt.I dated 15.09.2016 and other rules and guidelines issued by ICAR from time to time. The Competent Authority at ICAR-NISA, Ranchi, however reserves the right to accept / reject the applications without assigning reason thereof.

Yours Sincerely

Hardik
17.12/25

(Hardik A. Tamgadge)
Administrative Officer

Encl.: Proforma of application form

**Application Proforma for Inter-Institutional Transfer for the post of Technician(T-1)/ Technical Assistant(T-3)/
Sr. Technical Assistant(T-4)**

1. Name of the Post Applied for :
2. Name of the Applicant (in block letters) :
3. Father's/Husband's Name :
4. Date of Birth & Place :
5. Gender (male/Female) :
6. Whether belongs to SC/ST/OBC :
7. Present Postal Address :

8. Permanent Address :

9. Mobile No :

10. Email ID :

11. Date of Initial Appointment :

12. Reasons of transfer (please specific- :

Max 100 words and attach necessary documents, if any)

(a) Spouse ground (Whether employed

ICAR State Govt./Central Govt./

Autonomous Body/PSUs. If yes, Please

attach copy of self-attested ID Proof

issued by spouse's department/Office) :

(b) Medical ground (self or spouse) :

(c) Other, if any (Give details) :

13. Educational Qualifications including Technical Qualifications (10th Onwards):

Sl. No.	Name of Examination	University	Year of passing	Division & % age of marks		Subjects

Hardik
17-12-25

14. Service Details:

Name of Institute	Name of the post, Category and Functional Group	Pay Level	Period		Nature of Duties
			From	To	

Declaration by the applicant

I do hereby declare and clarify that the information furnished by me is correct and true to the best of my knowledge and belief. In the event of any information found false or incorrect at any time before or after the selection, action may be taken against me and I shall abide by the decision of the Competent Authority of ICAR-NISA, Namkum, Ranchi.

Signature of applicant with date

For Use of Forwarding Officer

1. It is certified that particulars furnished by the applicant have been verified from the Service Book/record(s) and found correct.
2. It is certified that no vigilance case is pending against or contemplated against the applicant.
3. It is certified that in the last ten years, no penalties/ following penalties have been imposed against the applicant.
4. It is confirmed that in case of selection of the applicant, he/she may be relieved within 10 days of receiving the orders.

Signature of be Head of Office

H. S. Singh
17/12/25